TOWN OF AZTALAN MONTLY BOARD MEETING MINUTES

JULY 8th 2020

1. Pledge of Allegiance
2. Call Meeting to Order: Masche called the board meeting to order at 7:01pm. Members in attendance were Chairperson Scott Masche, Supervisor Mike Burow, Supervisor Larry Christianson, Treasurer Karen Mundt and Clerk Megan Dunneisen. The meeting was held at Aztalan Town Hall located at W6260 CTH B -Jefferson WI 53549. The meeting was posted in 3 posting boxes.
3. Clerks Report: Burow makes motion to approve clerks report, Christianson seconded motion carried unanimously vote 3-0
4. Treasurers Report: Entered into records
5. Plan Commission Report: Report given by Dunneisen
6. Jefferson County Report: No report
7. Reports and meeting updates from board: Reports from Christianson, Burow and Masche.
8. Public Comments on agenda items only, with 3 minutes per person: None
9. Business:
	1. Petition to amend zoning ordinance for Cyndi Piztner. Cyndi is requesting that the zoning map of the Town of Aztalan be amended to change the zoning classification of the property described from A-1 to Natural Resource near Gross Ln PIN 002-0714-2742-000. Please see submitted application.

Burow makes motion to approve the above said petition, Masche seconded and motion was carried unanimously vote 3-0.

* 1. Preliminary Review for Certified Survey Submitted by Cyndi Pitzner for rezoning. Division of land in the NW1/4 of the SE1/4 of the SW1/4 and NE1/4 and SE1/4 of the NW1/4 of section 27, Town 7N, Range14 E, Town of Aztalan, Jefferson County, WI, on the parcel number 002/0714-2721-000. Please see submitted survey.

Burow makes motion to approve the Certified Survey, Christianson seconded and motion was carried unanimously vote 3-0.

* 1. Request submitted by Cyndi Pitzner for a variance to allow for access to a proposed Natural Resource zone by a 10ft easement off of Gross Ln, PIN 002-0714-2742-000. Please see submitted application.

Burow makes Motion to approve variance on a 15ft easement, Masche seconded and motion was carried unanimously vote 3-0

* 1. Petition to amend zoning ordinance submitted by Pete Gross. Pete Gross is requesting approximately 3.5-acre A-3 zone around the existing home and buildings from an A-1 zone at W5410 Urban Dr PIN 002-0714-2314-001. Please see submitted application.

Burow makes motion to approve the above said petition, Christianson seconded and motion was carried unanimously vote 3-0

* 1. Preliminary Review for Certified Survey submitted by Pete Gross for rezoning. Division of land located in Government lot 2 in the NE1/4 of Section 23, Town 7N, Range 14E, Town of Aztlan, Jefferson County WI, on parcel number 002-0714-2314-001. Please see submitted application.

Burow makes motion to approve the above certified survey, Christianson seconded and motion was carried unanimously vote 3-0.

* 1. Opening of any bids Submitted for Junction Road. North Lane near fire number W5302, 12 feet wide, by 58 feet long.

Also, near W2303, North Lane, 11 feet wide, by 902 feet long.

Also, near W5203, South Lane, 11 feet wide, by 600 feet long. Dewey Road. East lane, 10 feet wide, by 240 feet long, located off Junction Road and before the first corner on Dewey.

Also, near N5049, east lane, 10 feet wide, by 128 feet long. Central alley, (off Cty Rd. B), 9-1.2 feet wide, entire width, by 455 feet long.

Burow makes motion to approve PLM Bid for Junction rd wedging and sealing in the amount of $7,451.00 and for Central Alley wedging and sealing in the amount of $5,874.00, Masche seconded motion was carried vote 2-0 with Christianson abstaining.

* 1. Discussion and possible action on road bids for more 2020 road work. Discussion with board members on future road work and getting bids.
	2. Discussion and possible action on 2020 road work.

Discussion on possible roads to chip seal.

* 1. Discussion and possible action on transferring money from three accounts (Bowmar budget, WRS 3.1% prior service, and Johnson Creek agreement) to the road maintenance account.

Burow makes motion to transfer $8,600.00 from 50002 and use the estimate $771.32 from WRS, $3,000.00 from account 43018 to go to road materials and supplies and $1,000 from account 43018 to 55002 equipment maintenance, Masche seconded and motion was carried unanimously vote 3-0.

* 1. Discussion and possible action on Fuel Contacts. No action taken at this time. Megan to get more information.
	2. Appointments of Plan commission members Lisa Woolever for one-year May 1st 2020 – April 30th 2021, Megan Dunnesien for 2 years May 1st, 2020 – April 30th 2022, Roger Wiedenfeld for 2 years May 1st, 2020 – April 30th 2022.

Christianson makes a motion to appoint the above said plan commission members for the above said terms. Burow seconded and motion was carried unanimously vote 3-0.

* 1. Discussion and action on townhall having a drop box/mail slot for papers such as absentee ballots.

Masche makes motion to approve drop box as long as its okay with post office. Christianson seconded and motion was carried unanimously vote 3-0.

* 1. Discussion and possible action on WEC cares grant in regards to the upcoming election including cleaning and sanitation of townhall, pre labeled and highlighted absentee envelopes, election worker wages and anything not originally budgeted for.

Christianson makes motion to approve town hall cleaning, envelopes and election worker wages to increase to 12$ an hour for the time being while covid is a risk. Burow seconded and motion was carried unanimously vote 3-0.

* 1. Discussion and possible action and new open meeting law to just post agendas in one posting box and on town website.

Christianson makes motion to accept this change in posting, Masche seconded and motion was carried unanimously vote 3-0.

* 1. Discussion and possible action on sending out residents a letter on state of township.

Burow makes motion to send this letter out to residents by mail and to post on town website, Christianson seconded and motion was carried unanimously vote 3-0.

* 1. Discussion and possible action on reassigning duties for Board members of the Town.

Chair taking over town shop/worker duties, Supervisor 1 taking over recycle grant

1. Possible future agenda items: Fuel contracts, 2020 road work.
2. Payment of Bills: Christianson makes motion to pay bills, Masche seconded and motion was carried unanimously vote 3-0.
3. Adjournment: Christianson makes motion to adjourn, Mache seconded to adjourn at 9:42pm and was carried unanimously vote 3-0.

These minutes are not approved and could possibly be revised by the town board or approved at the next scheduled Town Board meeting held in the Town of Aztalan

Megan Dunneisen, Clerk